

5285 Kazuko Ct. (Unit E), Moorpark, CA 93021  
(805) 529-0165

4014 Camino Ranchero (Suites D & E), Camarillo, CA 93012  
(805) 383-2307

## **STUDIO INFORMATION & POLICIES**

Welcome to our studio!

### **MISSION STATEMENT:**

All children should have the chance to experience the joy of dance. At **The Dance Company**, our mission has always been to share that joy with every student that enters through our doors! Our focus is not just on the competitive students or those with more natural abilities, but all members of the dance company family. We have always believed that every child can learn how to dance and benefit from the art, discipline, physical training and team building that our studio provides. The joy of dancing is meant for everyone!

In order for our students to achieve their goals as dancers, there are certain rules and requirements for our dancers:

### **DANCE ATTIRE REQUIREMENTS:**

#### **BALLET**

- Ballet (3-4 years): Any style/color leotard, PINK tights (preferred, but not required) and PINK ballet shoes. Hair should be out of the face (ponytail or bun)
- Ballet/Tap Combo (5-7 years): Any style/color leotard, PINK tights (preferred, but not required) and PINK ballet shoes/BLACK tap shoes. Hair should be out of the face (ponytail or bun)
- ALL OTHER BALLET CLASSES: Any style BLACK leotard, PINK tights, and PINK ballet shoes. Hair should be in a bun.

#### **TAP**

Close fitting jazz clothes: Dance pants, leotard or crop top. BLACK tap shoes. Hair must be pulled back out of face.

#### **JAZZ**

Close fitting jazz clothes: Dance pants, leotard or crop top. TAN low top jazz shoes. Hair must be pulled back out of face.

#### **HIP-HOP AND MINI SESSIONS**

Comfortable clothes and shoes. Hair should be out of the face.

### **STUDIO POLICIES & RULES:**

- Faculty is subject to change without notice.
- Absolutely no gum, food or drink (except water) is allowed in class.
- Absolutely no refunds, transfers, or credits on missed classes.
- Make-ups must be used in the same month as the missed class. Make-ups may not be transferred to another family member or used instead of tuition for a new class.
- The Dance Company (TDC) Staff will make decisions as to the appropriate class level for each child and will consult the Director, who will inform parents if change is appropriate.
- The Director is happy to arrange a conference at the parent's request. Please do not conference with faculty members before/after class.
- Parents and children, please sit in the observation areas. Do not block entrances/exits.
- Siblings must be supervised. Children must be supervised when entering and leaving the building. The Studio is not responsible for children who leave the premises.
- Competing Team membership, Solos, or other Groups are by invitation of the Director only.
- Do not bring valuables to the studio. The Dance Company is not responsible for lost or stolen items.

- Students, parents, and teachers are expected to conduct themselves with respect for each other at all times. A cooperative environment is essential for learning.
- We reserve the right to refuse service.

### **STUDIO FEES:**

A current tuition schedule is available at the front desk. Tuition is paid monthly, whether it is a short month or a long month, regardless of absences. Tuition is based on a ten month period. Tuition is due upon entrance of the first class of each month. There will be a late charge of \$20 for any tuition payment received after the 10<sup>th</sup> of the month. Monthly tuition and fees will be automatically deducted at the 1<sup>st</sup> of each month from the card provided upon registration. Please keep The Dance Company updated on any changes regarding your payment card method. Any monthly payments not able to be processed (for any reason) will be considered delinquent and a \$20 late fee will be charged. Students will not be allowed to attend class if payments are delinquent. A 30 day written notice of cancellation via email, or in person (fill out a drop class slip) is required or you will remain responsible for all tuition charges and applicable fees.

### **ATTENDANCE:**

Regular and consistent attendance will be required for all students. Good attendance is imperative as absences and tardiness impact the entire class. The studio will not jeopardize its responsibilities to the rest of the class for one student. Please make every effort to have your child at every class. Make-up classes are available. Please call the studio when unable to attend class.

### **HOLIDAYS:**

Holidays generally follow school schedules. Holiday dates will be posted and notes will be given to your children prior to holiday periods. TUITION IS THE SAME EACH MONTH REGARDLESS OF HOLIDAYS.

### **PRIVATE LESSONS:**

Private lessons are available at an extra charge. Private lessons are helpful to learn a routine for a competition, for extra technique, or for extra help for classes that have been missed.

### **RECITAL:**

The Dance Company's annual dance recital will be held in June 2019. Dates/Times/Locations will be announced once the scheduling is completed. The annual dance recital is optional, but recommended for all students.

### **AGREEMENTS/RELEASE OF LIABILITY:**

Parents/Guardians give permission for their child/teen to be photographed/videotaped during regular studio activities, and that these photos/videos may be used in print material and/or on the studio's website. It is understood that photos/videos of under aged persons will not include their names: \_\_\_\_\_ (parents initials).

Parents/Guardians release Davis-Garcia, INC / The Dance Company and all its representatives/agents, of any liability for accident or injury that may occur while attending dance class/performance. Parents/Guardians are responsible for the drop off and pick up of their child at the appropriate times. Parents/Guardians have read and understood the studio policies and rules, tuition rates, and release and agree to abide by The Dance Company policies and rules.

\_\_\_\_\_  
(Parent or Guardian Signature)

\_\_\_\_\_  
(Date)

**NO STUDENT WILL BE ADMITTED TO CLASS WITHOUT A SIGNED REGISTRATION FORM.**